

**EMERGENCY MANAGEMENT ROUNDTABLE**  
**Regional Emergency Management Committee Meeting**  
**Tuesday, March 26, at 12:00pm**  
**MARC Conference Room & Zoom**

**Meeting Minutes**

Voting Members Present: Kevin McAllister, Rick Chambers, Paul Stagner, Mike Spackman, Erik Boedtger.

Staff Present: Malia Cordero, Allison Hopkins.

Others Present: Julie Benedict and Emily Harris (Vermont Emergency Management)

Grants and Funding Opportunities:

Contact Malia at MARC at [mcordero@marcvt.org](mailto:mcordero@marcvt.org) for grant assistance if you are seeking funding for any of the following project types:

- Bridge/Culvert Replacement or Upsizing
- Dam Removals
- Firefighting Equipment
- Fire Station Construction
- Floodproofing of Municipal Buildings
- Flood Resiliency Planning (i.e. hydraulic study)
- Floodplain Restoration
- Municipal Damages from December 18-19th Storm Event
- Residential/Commercial Buyouts
- Residential/Commercial Elevations
- Road Relocation/Elevation or Soil Stabilization

Eclipse Planning:

- VEM Guidance online at: <https://www.vermont.gov/eclipse#travel&gsc.tab=0>
- For text or email updates during the eclipse, like traffic and weather, text VTECLIPSE to 888-777.
- Please contact MARC if you would like to discuss eclipse planning, to include: emergency services coordination, traffic and parking management, and tourism impacts.
- For eclipse related road closures:
  - VTrans tracks closures on State roads using [New England 511](#)
  - For **local** road closures, Towns can create a municipal account that can be used to post local closures: <https://www.waze.com/partnerhub/user-sign-up/sign-up>
    - More information at: <https://www.waze.com/wazeforcities>
- Closures on 511 will automatically show up on Waze

- If your community is hosting a solar eclipse event, please post information to Vermont Department of Tourism and Marketing's online event calendar: [https://plan.vermontvacation.com/users/sign\\_up](https://plan.vermontvacation.com/users/sign_up)
- Hiking information is available at: <https://www.greenmountainclub.org/2024-total-solar-eclipse-in-vermont/>
- Communications with Residents:
  - Towns will encourage the use of VT Alert and Waze

#### LEMP Reminder:

MARC is available to assist with writing, reviewing, and submitting Local Emergency Management Plans. Contact [Malia](#) if you have any questions.

To submit your Town's LEMP:

1. Create a WebEOC account online: <https://vem.vermont.gov/webeoc>
2. Complete and submit the **online LEMP form**
3. You will be notified when Vermont Emergency Management approves the plan.

OR

1. Complete the **LEMP Template** (short form or long form are both acceptable) AND the **LEMP Municipal Adoption Form**: <https://vem.vermont.gov/plans/lemp>
2. Submit both forms via email to [mcordero@marcvt.org](mailto:mcordero@marcvt.org)
3. You will be notified when Vermont Emergency Management approves the plan.

#### EMD Manual:

Vermont Emergency Management has released an updated [Emergency Management Director manual](#). There is a position description that may be helpful, as well as information on forming an emergency management team.

#### Save-the-Date - 2024 Vermont Emergency Preparedness Conference:

The 2024 Vermont Emergency Preparedness Conference will be held September 10th-11th, 2024 in person at Lake Morey Resort with limited sessions available virtually. Sessions will begin at 9:00am and the day will end by 4:15pm each day. This conference is free to attend, with breakfast and lunch provided at no cost to all registered attendees. More info at: <https://vem.vermont.gov/conference>

#### Roundtable Discussion with VEM:

- Julie Benedict facilitated an after-action meeting; presentation slides are available online: <https://www.marcvt.org/regional-emergency-management-committee.html>
- VEM provided a survey for municipalities to provide feedback on the July and August severe weather SEOC/municipality interactions during activation.

- Survey responses received from 39 different municipalities
- The surveyed towns generally agreed that:
  - The time taken to deploy state resources was reasonable
  - The clarity of communications from the state was adequate
  - The volume and frequency of communications from the state was adequate
  - The state was flexible in adjusting resources based on evolving needs
  - State agencies were willing to accommodate unique municipal needs
- VEM welcomes any additional feedback from towns

Upcoming Training Opportunities:

Contact Malia if you are interested in any of the following.

- ICS 402: Incident Command for Executives
  - 4-hour class for elected officials with community oversight responsibility are encouraged to attend this training. The purpose of this course is to provide an orientation to the Incident Command System for Executives and Senior Officials.
- LEMP development workshop
- VT Alert & Waze
- Planning for Binary Blizzard