

**EMERGENCY MANAGEMENT ROUNDTABLE**  
**Regional Emergency Management Committee Meeting**  
**Tuesday, June 18<sup>th</sup>, at 12:00pm**  
**MARC Conference Room & Zoom**

**Meeting Minutes – Draft**

**Attendance**

Voting Members: Kevin McAllister, Paul Stagner.

Staff: Malia Cordero, Allison Hopkins.

Others: Ray Stapleton, Bay Wheeler, Misha McNabb, Lyndsey Morin, Michael Randzio, Sid Pollock.

Presentation Speaker: Ashley Happy (VT E911 Board)

**1. Introductions**

*Those present introduced themselves by name and position.*

**2. Action: Vote to Accept March Meeting Minutes**

*No quorum, action postponed to fall meeting.*

**3. REMC Bylaws and Regional Plan**

*Vermont's Regional Emergency Management Committees are required to establish and adopt bylaws and a regional emergency management plan. Further guidance is available online at:*

<https://vem.vermont.gov/sites/demhs/files/documents/REMC%20statewide%20guidance.pdf>

*Vermont Emergency Management (VEM) has provided RPC's with example language and templates for these documents. Malia has prepared draft bylaws and a draft regional plan. These documents will be shared with the MARC EM Distribution List. These documents will be reviewed and considered for adoption at the next meeting where quorum is present.*

#### **4. Grants and Funding Opportunities**

*Contact Malia at MARC at [mcordero@marcvt.org](mailto:mcordero@marcvt.org) for grant assistance if you are seeking funding for any of the following project types:*

- *Bridge/Culvert Replacement or Upsizing*
- *Dam Removals*
- *Firefighting Equipment*
- *Fire Station Construction*
- *Floodproofing of Municipal Buildings*
- *Flood Resiliency Planning (i.e. hydraulic study)*
- *Floodplain Restoration*
- *Municipal Damages from December 18-19th Storm Event*
- *Residential/Commercial Buyouts*
- *Residential/Commercial Elevations*
- *Road Relocation/Elevation or Soil Stabilization*

#### **5. Presentation from Vermont E911**

*Ashley Happy is the Training and Communications Program Manager at the VT E911 Board. She provided a presentation to the group – slides and resources will be shared with the MARC EM Distribution List.*

*CARE is a set of data that identifies registered individuals as needing some form of assistance or support resources in a large-scale emergency. Registrant information is used to aid in the rescue efforts of emergency responders. Citizens are able to register their information into the system through a form available on the E911 Board website. The E911 staff can provide technical assistance for those registering.*

*CARE information is stored on two platforms – one of which is accessible to all Vermont 911 call-takers. The E911 Database department takes all CARE registrant information and updates it to the call-taker's 911 map so that operators can search specific locations and are able to easily access registrant information.*

*Supplemental ALI (Automatic Location Identification) is information that call-takers and responders should be aware of in order to provide the best level of service in an emergency. This information is only accessible to the 911 operator during a 911 call.*

#### **6. Planning for Next Presentations/Discussions**

- *Planning for Binary Blizzard*
- *Pet sheltering*
- *Contact Malia if you have suggestions for next meeting's agenda.*